



**Spelthorne
Borough Council**

Extraordinary Council Meeting
Monday, 10 June 2024



29 May 2024

Please reply to:

Contact: Karen Wyeth

Direct line: 01784 446341

E-mail: k.wyeth@spelthorne.gov.uk

To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Monday, 10 June 2024** commencing at **7.00 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
<p>1. Apologies for absence To receive any apologies for non-attendance.</p>	
<p>2. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members aside from those members that are also County Council councillors.</p>	
<p>3. Changes to the Allocation of Seats for Committees Council are asked to approve the revised:</p> <ul style="list-style-type: none">a) representation of the different political groups on Committees (3a),b) members to Committees (3b)c) Chairs and Vice-Chairs to Committees and Sub-Committees (3c);d) Named substitutes to Committees (3d)	
<p>a) Allocation of Seats on Committees Pursuant to Section 15 of the Local Government and Housing Act 1989, Council is asked to agree the representation of the different political groups on Committees.</p> <p>Report to follow</p>	
<p>b) Appointment of Members to Committees In accordance with the Council's Constitution, to appoint the members to serve on the Committees.</p> <p>Report to follow</p>	
<p>c) Appointment of Chairs and Vice-Chairs In accordance with the Council's Constitution, to appoint Chairs and Vice-Chairs to serve on the Committees.</p> <p>Report to follow</p>	

d) **Appointment of Named Substitutes to Committee**

In accordance with the Council's Constitution, to appoint the Substitute Members to serve on the Committees.

Report to follow

4. Appointment of Interim Monitoring Officer

Council is asked to:

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- a) Designate Karen Limmer as Monitoring Officer (on an interim basis) from 01 July 2024,
- b) Delegate authority to the Chief Executive to make an interim appointment as Group Head of Corporate Governance; and
- c) Delegate authority to the Appointments & Appeals Committee to designate the next Group Head of Corporate Governance as Monitoring Officer.